

MINUTES
Parks and Recreation Board Meeting
Prosper Town Hall, Council Chambers
250 W. First Street, Prosper, Texas
Thursday, January 11, 2024
6:00 PM

1. Call to Order / Roll Call.

The meeting was called to order at 6:00 p.m.

Board Members Present:

John Metcalf, Chair
Megan Brandon, Secretary
Bob Benson
Kimberly Shamsy
Kari Castro

Board Members Not Present:

Daniel Knox, Vice Chair
Valerie Little

Staff Members Present:

Dan Baker, Director of Parks and Recreation
Kurt Beilharz, Assistant Director of Parks and Recreation
Matt Furr, Parks Superintendent
Trevor Helton, Recreation Manager
Angela Lewis, Administrative Assistant

2. Consider and act upon the minutes of the November 9, 2023 Parks & Recreation Board meeting.

Motion to approve by Benson, seconded by Brandon. Minutes approved 5-0.

3. Comments from the public.

Satya Bommaraju came to speak and show thanks to Parks and Recreation Board. Bommaraju lives on Lakewood at Brookhollow. He was excited to hear that a cricket pitch has been proposed for an upcoming park. His first concern is an incoming cell tower in a park that is already quite small. Bommaraju believes it will take up roughly 100 sq yards. Residents want the park and cricket pitch to only be accessible to residents and community members, instead of opening it up for commercial and/or public use. He would like to help with the upcoming cricket pitch in any way possible.

Metcalf thanked Bommaraju for his input and for joining us.

Baker commented that the incoming cell tower will not have any impact on the park in question. He stated we will work closely with the residents to ensure the cricket pitch is up all standards.

4. Receive staff updates: Recreation, Park Development, Parks Operations, and Director.

Recreation:

Prosper Christmas Festival was a success and there was an estimated 7,000 event goers. Major attractions included a Community Stage, Kids Zone, Santa's Workshop, Horse-Drawn Carriage Rides, Sensory Santa, Kids Christmas Shoppe, Tree Lighting and Drone Show to end the evening. There were over 90 vendor sponsor booths from local businesses in attendance. Thank you to our Platinum Sponsors: Sinacola, Texas Health Prosper, and DFW Improved.

Light the Night!, Prosper's outdoor Christmas lights display contest was also a success. The contest was sponsored by CoServ, and winners received a yard sign and a gift card.

Prosper Fishing Derby is the next upcoming event, and it will take place on Saturday, February 17, 2024 at Frontier Park Pond. Staff will be stocking the pond with 2,000 fish prior to the event and complimentary refreshments will be provided. Prosper Bass Fishing team will be onsite at the event, and we thank them for their participation. There are many volunteer opportunities available, so please reach out to the Parks & Recreation Staff if you are interested.

Spring registration for recreation programs opens on January 15, 2024, with Summer scheduling well underway. There will be new offerings at the Recreation Center for Active Adults.

Park Development:

Pecan Grove Park –

The project has been fully closed out and this park will be removed from the agenda for the next Parks and Recreation Board meeting. Parviz Shakeri, Senior Parks Planner, did an excellent job managing the project and dealing with its many complex issues.

Lakewood Park Development –

Ratliff has been busy importing and grading 50,000 cubic yards of soil on the site. The bore under Coit Road for the water tap was completed January 10, 2024. Grading work for the parking lot and other site grading work is currently taking place.

Raymond Community Park –

The contractor has installed erosion control devices and early grading work is underway. Council has awarded the first bid package, and the second package is scheduled to go out for bid in February. The Platting and Site Plan review process with the Town is currently underway.

Parks, Recreation, and Open Space Master Plan Update –

Staff will be working on an update to the 2015 Master Plan throughout the remainder of 2024. They are working with Dunaway to compose a contract in attempt to get construction underway before the end of January 2024.

Motion to resolve and support staff taking to Town Council. Motion by Castro, Seconded by Benson. Approved 5-0.

Parks Operations:

The town medians are still currently the main focus of crews at this time. Recently completed median projects include Gates of Prosper 1 and 2, La Cima, and First Street. Crews are currently working on the medians on Prosper Trail.

Activities at the athletic fields will begin picking up late this month and will continue throughout the Spring. Soccer will begin early February, with baseball beginning a few weeks after. Following this will be baseball and all other spring sports.

There was recently a meeting held with the Soccer teams to discuss alternate practice fields, since the demand has been greater than what our fields can accommodate.

There is an upcoming Prosper Youth Sports Commission meeting next Wednesday at 5:30pm at the Recreation Center at 407 East First Street.

Furr attended the TTA Conference recently and was able to view a demonstration of a robotic lawn mower. This may be a resource we will obtain in the future due to the amount of time it could save our crews throughout the year.

Director:

The event calendar for 2024 has been approved by Town Council and the dates are as follows:

- February 17 – Prosper Fishing Derby
- March 20 – Mayor’s Coffee for Active Adults
- March 23 – P-Town Throwdown Pickleball Tournament
- April 4 – New Resident Mixer for Spring
- April 27 – Paws on Broadway
- May 2 – National Day of Prayer
- May 4 – Moonlight Movie, May the 4th Be With You
- May 27 – Memorial Day Ceremony
- June 1 – Chrome & Coffee
- July 1 (Monday) – Pride in the Sky
- September 14 – Freedom Fest
- September 26 – New Resident Mixer for Fall
- October 5 – Celebrate Prosper
- October 16 – Mayor’s Luncheon for Active Adults
- November 1 – Prosper Arbor Day Celebration
- November 9 – Veteran’s Day 5k and Fun Run
- December 2 – Sensory Santa for Prosper Wonder Squad
- December 7 – Prosper Christmas Festival

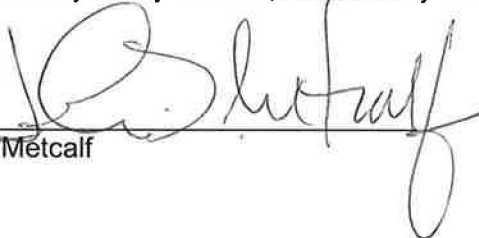
The next Parks and Recreation Board meeting will take place on February 8, 2024 at Prosper Town Hall in Council Chambers.

7. Request for future agenda items.

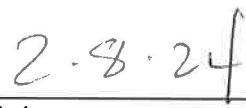
There were no requests for future agenda items.

8. Adjourn.

Motion to adjourn by Brandon, Seconded by Shamsy. Meeting adjourned.



John Metcalf



Date